

LMS/Curriculum Guide

Curriculum

Curriculum is made of three parts:




1. Units
2. Lessons
3. Assignments

Resources can be added to each of the three parts.

Create Unit

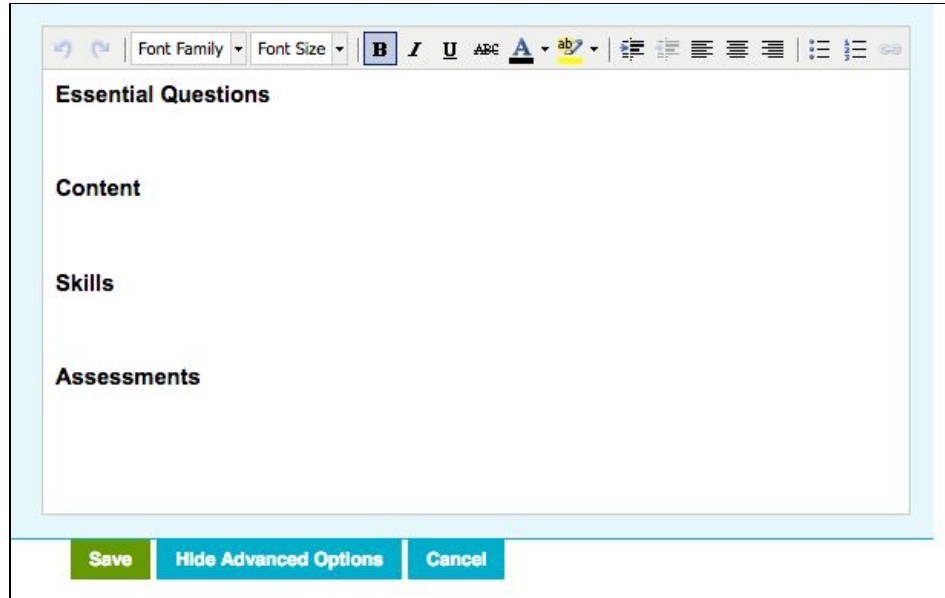
Units can be created from LMS > Curricula > Create Unit

Additional classes can be added to the unit by clicking the + button under class.

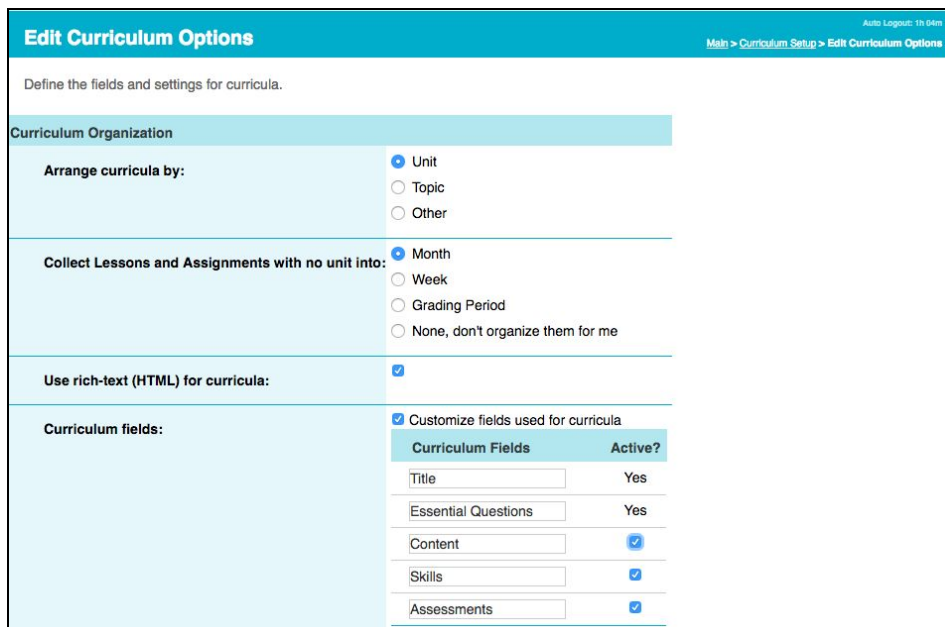
Create Unit	
Class:	LD3SC2 3rd Grade Science (Section 1, 5 M-F) [+]
*Title:	<input type="text"/>
*Start Date:	<input type="text" value="9/9/2016"/>  Duration: <input type="text"/> day(s)
Digital Resources Available Online:	add resource
Standards:	add standards
Share with other teachers:	 <input type="text" value="Keep Private - Don't Share"/> 
<input type="button" value="Save"/> <input type="button" value="Show Advanced Options"/> <input type="button" value="Cancel"/>	

Title and start date are mandatory fields. The end date is calculated by the duration and the school calendar. Duration is the number of school days.

Showing Advanced Options opens a textbox with default fields for entering information about the unit.



The default options can be set from LMS > Setup > Options



Curriculum Fields	Active?
Title	Yes
Essential Questions	Yes
Content	<input checked="" type="checkbox"/>
Skills	<input checked="" type="checkbox"/>
Assessments	<input checked="" type="checkbox"/>

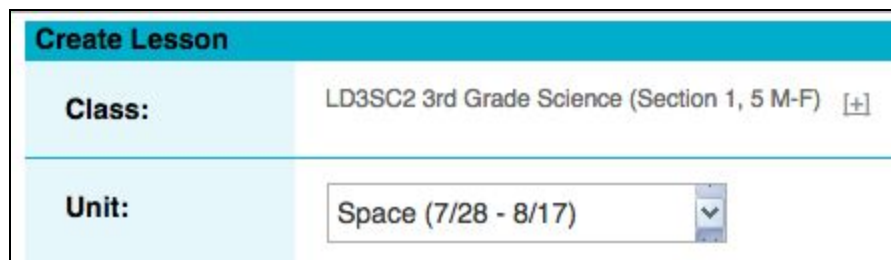
Standards can be added to units, lessons, and assignments. Adding them to the unit narrows the list available by default lessons and assignments to those added to the unit.

Sharing options can be set by unit, lesson, or assignment. If these options are not available to you, sharing may be prevented at the admin level.

Colleagues can be set from LMS > Setup > Sharing Settings. Both instructors must list each other as a colleague in order to share curricula with this setting.

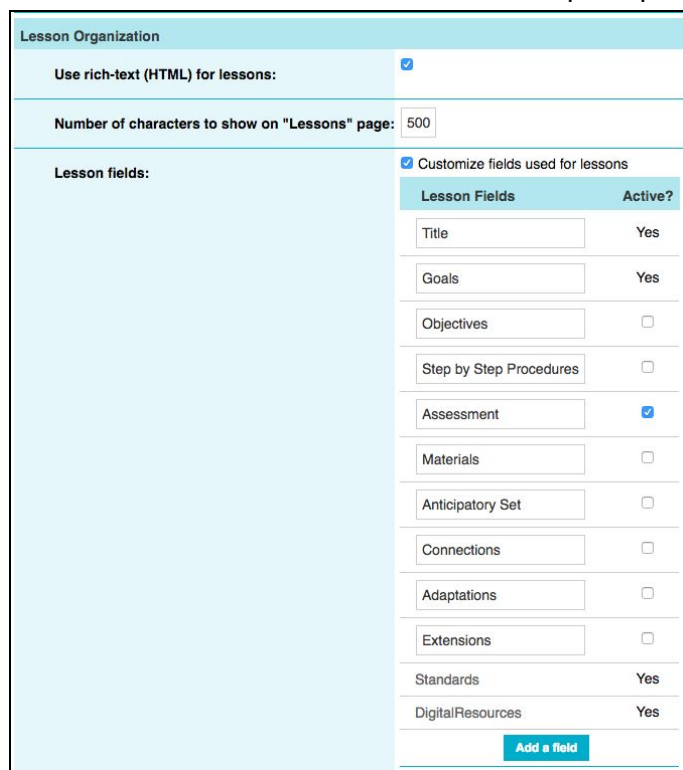
Create Lesson

After clicking on the unit in the side panel, select “Create Lesson.” This causes the lesson to be automatically linked to the unit. If the lesson is not automatically linked, click the dropdown under unit and select the unit.



The date defaults to the earliest unit date that does not already have a lesson assigned.

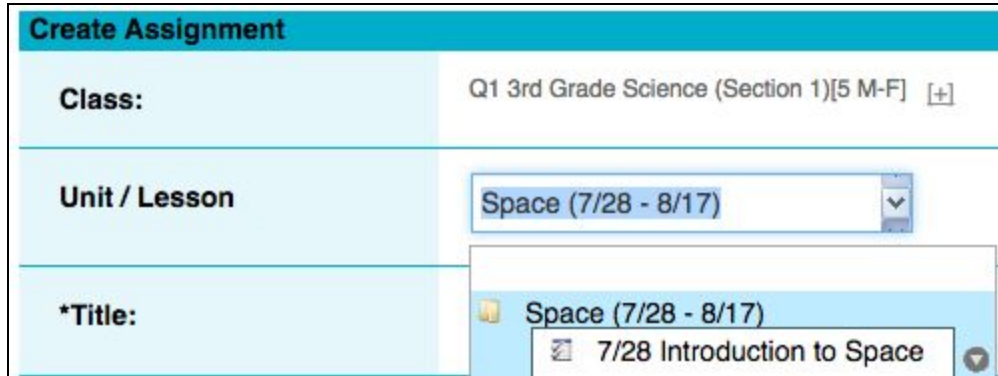
Default text headings for lessons can be edited from LMS > Setup > Options



Lesson Organization																											
Use rich-text (HTML) for lessons:	<input checked="" type="checkbox"/>																										
Number of characters to show on "Lessons" page:	500																										
Lesson fields:	<input checked="" type="checkbox"/> Customize fields used for lessons <table border="1"> <thead> <tr> <th>Lesson Fields</th> <th>Active?</th> </tr> </thead> <tbody> <tr> <td>Title</td> <td>Yes</td> </tr> <tr> <td>Goals</td> <td>Yes</td> </tr> <tr> <td>Objectives</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Step by Step Procedures</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Assessment</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Materials</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Anticipatory Set</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Connections</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Adaptations</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Extensions</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Standards</td> <td>Yes</td> </tr> <tr> <td>DigitalResources</td> <td>Yes</td> </tr> </tbody> </table>	Lesson Fields	Active?	Title	Yes	Goals	Yes	Objectives	<input type="checkbox"/>	Step by Step Procedures	<input type="checkbox"/>	Assessment	<input checked="" type="checkbox"/>	Materials	<input type="checkbox"/>	Anticipatory Set	<input type="checkbox"/>	Connections	<input type="checkbox"/>	Adaptations	<input type="checkbox"/>	Extensions	<input type="checkbox"/>	Standards	Yes	DigitalResources	Yes
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Create Assignments

After clicking on the lesson in the side panel, select “Create Assignment.” This causes the lesson to be automatically linked to the lesson and unit. If the lesson is not automatically linked, click the dropdown under unit and select the unit.



Create Assignment

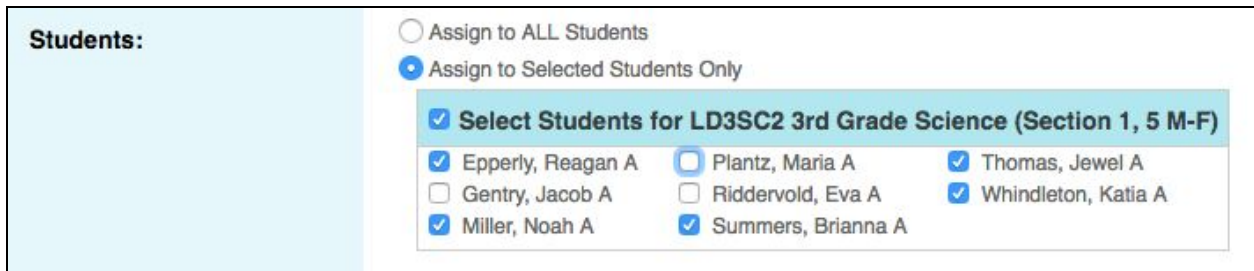
Class: Q1 3rd Grade Science (Section 1)[5 M-F] [+]

Unit / Lesson: Space (7/28 - 8/17)

***Title:** Space (7/28 - 8/17)
7/28 Introduction to Space

Complete the remaining assignment fields and save. (More on that in LMS below)

Assignments can be assigned to all students in a class or just some, supporting differentiated instruction.



Students:

Assign to ALL Students

Assign to Selected Students Only

Select Students for LD3SC2 3rd Grade Science (Section 1, 5 M-F)

<input checked="" type="checkbox"/> Epperly, Reagan A	<input type="checkbox"/> Plantz, Maria A	<input checked="" type="checkbox"/> Thomas, Jewel A
<input type="checkbox"/> Gentry, Jacob A	<input type="checkbox"/> Riddervold, Eva A	<input checked="" type="checkbox"/> Whindleton, Katia A
<input checked="" type="checkbox"/> Miller, Noah A	<input checked="" type="checkbox"/> Summers, Brianna A	

Defaults can be set by using the “Set Defaults” button.

LMS

Assignment Types

There are two types of lessons, offline and online. Offline assignments are traditional assignments where students complete work, hand it in to the instructor, and the instructor manually enters the grade into the gradebook.

Online assignments are work students complete and turn in using a computer. There are five different online assignments:

1. Online Quiz
2. Online Document
3. Student File Upload
4. Peer Review
5. Teacher Led Discussion

Online Quiz

Online quizzes are created in TeacherEase and students access them from the student portal.

There are seven different question types:

1. Essay
2. Fill in the Blank
3. Matching
4. Multiple Choice
5. Ordering
6. Short Answer
7. True-False

All of the options, except essay, support auto-grading. Questions can include hints and can display solutions after the students have completed the quiz.

Show Solutions and Graded Work:	<input type="checkbox"/> Show now to all students
	<input checked="" type="checkbox"/> Automatically show to each student after they hand-in
	<input type="checkbox"/> Don't show until all students have handed-in
	<input type="checkbox"/> Never show

Time limits can be enforced on online quizzes.

Online Document

There are three kinds of online documents in TeacherEase:

1. Instructor uploads a file that students type on and hand in
2. Instructor creates an online document in TeacherEase that students type on and hand in
3. Students start with a blank document and they create and hand in work

File Upload

Students create work on their computer and upload the completed file to TeacherEase for the instructor to review and grade.

Peer Review

Students review work completed by other students in the class. Student names can be hidden.

Teacher Led Discussion

Instructors can create an online documents and then students can share their responses.

Assignment Dates

Assign on and due dates can now be set for each class linked to an online assignment. Online assignments become available to students on the assign on date, and are no longer available after the due date.

There is an option to allow students to turn in late work, or to view the assignment after the due date has elapsed.

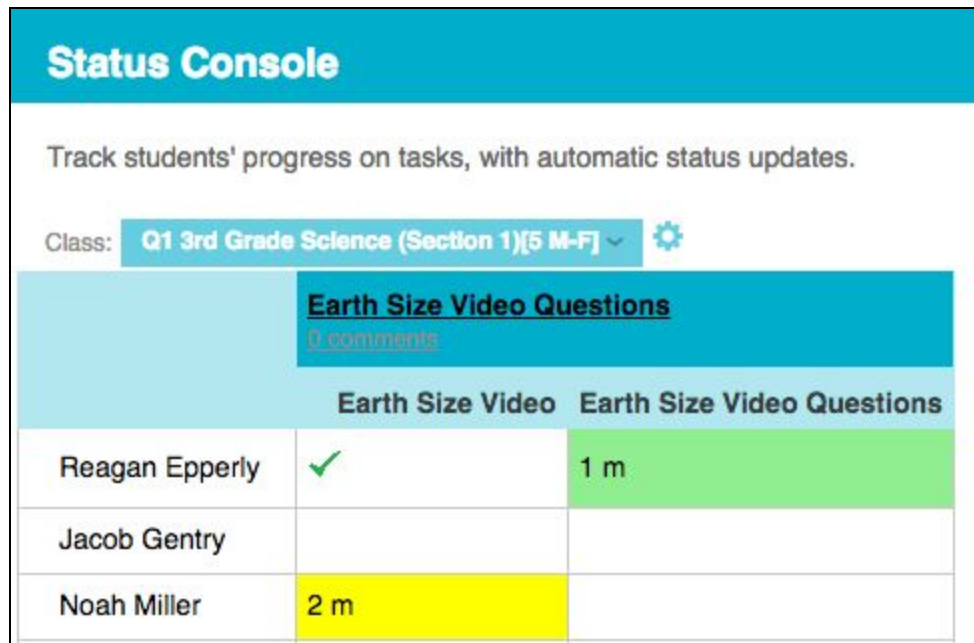
Digital Resources

Digital resources can still be added to units, lessons, or assignments. There are four digital resource types that can be uploaded for students to use:

1. Create an Online Document
2. Web Link
3. Upload Playable Media (Video Only)
4. Attach a File

These can be used to give access to extra material that will help them as they work through the assignment. There is an option to force students to view the resource prior to working on an assignment.

Instructors can monitor student progress through online assignments from the status console. (LMS > Status Console)



Status Console

Track students' progress on tasks, with automatic status updates.

Class: **Q1 3rd Grade Science (Section 1)[5 M-F]** ⚙️

Earth Size Video Questions
0 comments

	Earth Size Video	Earth Size Video Questions
Reagan Epperly	✓	1 m
Jacob Gentry		
Noah Miller	2 m	

Colors change depending on the time a student has remained inactive on an assignment.

Hovering over the box displays more details.

Earth Size Video		Earth Size Video Questions
Reagan Epperly	✓	2 m
Jacob Gentry		
Noah Miller	<1	
Maria Plantz		

Status: Reviewed and Returned
Progress: 02:17 (96%)
Last Updated: 7/28/2016 8:43am
 Click to review.

Copy/Search Curricula

Curricula can be copied from year to year and class to class.

LMS > Search/Copy Curricula > Copy From > Browse My Curricula

Search & Copy Curricula

Copy From
Choose Curricula
Copy To

How would you like to find curricula to copy?

Browse My Curricula

Search Curricula Shared by the TeacherEase Community

<< Prev
Next >>
Save
Cancel

Select the curricula you'd like to copy.

Copy From
Choose Curricula
Copy To

Choose one or more items to copy.

Class: LD3SC2 3rd Grade Science (Section 1, 5 M-F) ⌵

Check All Curricula

- July 2016
- Space (7/28 - 8/17)
 - 7/28 Introduction to Space
 - Size of Earth Video
 - 7/28 Earth Size Video Questions
 - Earth Size Video
 - 7/29 afsd
- Light and Sount (8/18 - 9/8)

Determine the destination and set the dates.

Auto Logout: 10:04m
Search & Copy Curricula
Main > Curriculum > Search & Copy Curricula

Copy From
Choose Curricula
Copy To

Choose a destination for the copied curricula. Copy From: 2016-17 LD3SC2 3rd Grade Science (Section 1, 5 M-F) (My Curriculum)

Academic Year: 2016-17

Class

LD3SC2 3rd Grade Science (Section 2)

delete

Copy Grades too (for students who are in both classes)?

Item	Properties
Space (7/28 - 8/17)	Start Date: 7/28/2016 Duration: 15 view
7/28 Introduction to Space	Date: 7/28/2016 view
7/28 Earth Size Video Questions	Grading Period: Q1 change view
	Assign Date: 7/28/2016 07:46 AM
	Due Date: 7/28/2016 11:59 PM
7/29 afsd	Grading Period: Q1 change view
	Assign Date: 7/29/2016 12:00 AM
	Due Date: 7/29/2016 11:59 PM

<< Prev
Next >>
Save
Cancel

Curricula can also be copied from other instructors at your school/district, or from the other users in the system.

Search & Copy Curricula

Copy From
Search for Curricula
Copy To

Search for lessons, activities, etc. shared by the TeacherEase community.

planets

Search

advanced search

Advanced Search Filters

Subject: Science

Grade Level:

Standard:

Curricula to Search For:

- Units
- Lesson Plans
- Assignments
- Media Resources
- Embedded Resources
- Web Links
- Online Documents
- Files for Download

Search and select the curricula you would like to add.